



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

November 29, 2017

David Plank
The Andersons, Inc.
800 Trafalgar Court, Suite 320
Maitland, FL 32751

Re: **RFQ # 1023708, Protective Coating Oil for Biosolids Pellets**

Dear Mr. Plank:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1023708 for Protective Coating Oil for Biosolids Pellets. This letter hereby notifies you of Metro's intent to award to The Andersons, Inc, contingent upon successful contract negotiations.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Brad Wall by email at brad.wall@nashville.gov Monday through Friday between 8:30am and 3:30pm.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification. Should you have any questions concerning this requirement, please contact Jerval Watson, BAO Representative, at (615) 862-5461 or at Jerval.watson@nashville.gov.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File
Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Enter Solicitation Title & Number Below						
RFQ # 1023708 Protective Coating Oil for Biosolids Pellets	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	1.00%	99.00%	\$1,227,125.10	\$1,239,396.35	\$1,227,125.10
Offeror's Name	Bids	SBE	Participation Incentive Threshold	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
The Andersons, Inc	\$1,227,125.10	\$0	\$0	\$0	\$1,227,125.10	Awarded

From: [Lane, Michelle \(Finance - Procurement\)](#)
To: [Pittman, Genario \(Finance - Procurement\)](#)
Cc: [Wall, Brad \(Finance - Procurement\)](#)
Subject: RE: Sole Bidder Approval for RFQ # 1023708 (Protective Coating Oil for Biosolids Pellets)
Date: Tuesday, November 28, 2017 9:57:56 PM

Pursuant to the provisions of Procurement Regulation 4.12.011.03, the award to a single offeror is approved.

Michelle A. Hernandez Lane
Chief Procurement Officer/Purchasing Agent
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37201
Office- 615.862.5471

From: Pittman, Genario (Finance - Procurement)
Sent: Monday, November 13, 2017 2:10 PM
To: Lane, Michelle (Finance - Procurement)
Cc: Wall, Brad (Finance - Procurement)
Subject: FW: Sole Bidder Approval for RFQ # 1023708 (Protective Coating Oil for Biosolids Pellets)

Michelle,

Please see email correspondence below.

Genario Pittman
Senior Procurement Officer
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
Office- 615.880.2641
genario.pittman@nashville.gov

From: Wall, Brad (Finance - Procurement)

Sent: Monday, November 13, 2017 1:33 PM

To: Pittman, Genario (Finance - Procurement) <Genario.Pittman@nashville.gov>

Subject: Sole Bidder Approval for RFQ # 1023708 (Protective Coating Oil for Biosolids Pellets)

Michelle,

RFQ # 1023708 (Protective Coating Oil for Biosolids Pellets) closed with a single bidder, **The Andersons, Inc.** The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding **The Andersons, Inc.** This ITB was solicited to registered vendors under the commodity code 12350000 (Compounds and Mixtures.) An adequate pool of offerors had an opportunity to submit a response to the solicitation. If you approve of this single offer, then I will save your response with the solicitation documents and move forward.

Brad Wall

Procurement Officer III

Department of Finance

Procurement Division

Metropolitan Nashville Davidson County

730 2nd Avenue South, Ste. 101

Nashville, TN 37210

(615) 862-4273 (Office)